

TOPSFIELD TOWN LIBRARY BOARD OF TRUSTEES

Tuesday, June 15, 2010 MEETING 7:30 p.m. Periodical Room

AGENDA

Meeting Called to Order

1. **Approval of Meeting Minutes**
 - **Approve May 18, 2010 minutes**
2. **Friends of the Library Report**
3. **New Business**
 - **Facility Issues**
 - **HVAC project update and budget**
 - **Additional information on Generator Options**
 - **Interfacing with Solar project**
 - **Fire and Police Department – policy on entering town facilities and alarm system**
 - **FY11 Holiday schedule – review Library staff scheduling and approval of holidays.**
 - **Reminder - new Open Meeting Law guidelines presentation 6/16/10 3:00 p.m. to 5:00 p.m. Library meeting room**
4. **Director's Report**
 - **Staff report**
 - **Facility report**
 - **Program report**
5. **Old Business**
6. **Committee Reports**
 - **Library Facility Committee report**
 - **Art Committee report – accepting Gangi gift.**
 - **Music Committee report**
 - **Community Read**
7. **Other Business – future agenda items**
8. **Meeting Adjourned**

Next Board Meeting – Tuesday, July 13, 2010
